



Bundesverwaltungsgericht



**Seminar organized by the Federal Administrative Court of
Germany and ACA-Europe**

**Harmonising Administrative Legal Documentation in
Europe**

Leipzig, 10-12 March 2021

Answers to questionnaire: Finland



Seminar co-funded by the «Justice » program of the European Union

Fragebogen zur Dokumentation von Entscheidungen der ACA-Mitglieder

Survey response 1

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General questions

For which institution do you answer this survey?	Supreme Administrative Court
What is your position? Please name the field of work (e.g. documentation unit or library) and your specific task (e.g. documentalist or lawyer). [Field of work]	Field of work
What is your position? Please name the field of work (e.g. documentation unit or library) and your specific task (e.g. documentalist or lawyer). [Task]	Task
In which country is your institution located?	Finland
Which areas of law is your institution ultimately responsible for? Please select the appropriate answers. [Administrative law]	Yes
Which areas of law is your institution ultimately responsible for? Please select the appropriate answers. [Constitutional law]	Yes
Which areas of law is your institution ultimately responsible for? Please select the appropriate answers. [Tax law]	Yes
Which areas of law is your institution ultimately responsible for? Please select the appropriate answers. [Social law]	Yes
Which areas of law is your institution ultimately responsible for? Please select the appropriate answers. [Other]	
How many organisational units (e.g. panels, chambers) deal with administrative law?	3

Does your institution also have the task of advising the Government (Council of State)?
No

Your institution advises the government. What are your tasks as Council of State? [Government advice on draft legislation]
No

Your institution advises the government. What are your tasks as Council of State? [Government advice on ordinances]
No

Your institution advises the government. What are your tasks as Council of State? [Advise the Government on international agreements that the Government would like to conclude]
No

Your institution advises the government. What are your tasks as Council of State? [Review of legislative proposals from the middle of Parliament]
No

Your institution advises the government. What are your tasks as Council of State? [Matters on which the Government deems it necessary to consult the Council]
No

Your institution advises the government. What are your tasks as Council of State? [Other matters required by an Act/the Constitution]
No

You advise the Government on matters, where it deems it necessary to consult the Council. Please provide examples on the basis of your experience.
The Court may give opinions and submit legislative initiatives.

You advise the government in other matters required by an Act/the Constitution. Please provide examples.

Documentation of administrative case law, literature and other documents or pieces of information

What do you document? (Check all that apply.) [Decisions in court proceedings (e.g. judgments, decisions that are not judgments)]
No

What do you document? (Check all that apply.) [Advice/recommendations of a Council of State]
No

What do you document? (Check all that apply.) [Literature (e.g. articles from judicial magazines, monographs, articles from websites)]
No

What do you document? (Check all that apply.) [Other]
Yes

Please specify which other documents or content you document.
The SAC does not have a documentation unit.

Metadata is structured data that provides information about other data. They can be used to describe the content and/or form of the other data. Do you agree with this definition?
Yes

You disagree with the statement. Please define what you mean by metadata.

In your documentation system, do you distinguish between formal metadata (related to the external appearance of the document, e.g. file reference, decision date) and content metadata (refers to the content of the decision)?
No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Author]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Date (e.g. decision or publishing date)]

Yes

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Publisher (e.g. court or publishing house)]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Identifier (e.g. ECLI, file number, document ID)]

Yes

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Type of document (e.g. decision, article, act)]

Yes

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Language]

Yes

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Title]

Yes

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Version]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Relation to other documents]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Coverage (e.g. country)]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Access and exploitation rights]

No

Which of the following pieces of information do you define as formal metadata? (Check all that apply.) [Other]

Do you assign formal and content-related metadata for documents or digital pieces of information? [Formal metadata (e.g. decision date, author)]

No

Do you assign formal and content-related metadata for documents or digital pieces of information? [Content-related metadata (e.g. keywords, legal provisions on which a decision is based)]

No

Who assigns formal metadata, employees of your institution or an external service provider? (Check all that apply.) [Staff of the institution]

Yes

Who assigns formal metadata, employees of your institution or an external service provider? (Check all that apply.) [External agent(s) on behalf of the institution]

No

You indicated that external agent(s) assign formal metadata on behalf of the institution. Who do they work for? (Check all that apply.) [Another court]

No

You indicated that external agent(s) assign formal metadata on behalf of the institution. Who do they work for? (Check all that apply.) [Another public institution (e.g. library, Ministry of Justice, public agency)]

No

You indicated that external agent(s) assign formal metadata on behalf of the institution. Who do they work for? (Check all that apply.) [Private company]
No

You indicated that external agent(s) assign formal metadata on behalf of the institution. Who do they work for? (Check all that apply.) [As freelancer]
No

You indicated that external agent(s) assign formal metadata on behalf of the institution. Who do they work for? (Check all that apply.) [Other]

You indicated that external agent(s) assign formal metadata on behalf of your institution. Do they do this on a main or a part-time basis? [Other]

Do you assign formal metadata on a manual or automated basis?
Manually

Do you assign formal metadata on a manual or automated basis? [Other]

Why do you assign formal metadata manually and on an automated basis? (Check all that apply.) [Automated recording is not yet completely possible]
No

Why do you assign formal metadata manually and on an automated basis? (Check all that apply.) [Organisational reasons]
No

Why do you assign formal metadata manually and on an automated basis? (Check all that apply.) [For reasons of control or quality assurance]
No

Why do you assign formal metadata manually and on an automated basis? (Check all that apply.) [Other]

Who assigns content metadata in your institution? (Check all that apply.) [Staff of the institution]
Yes

Who assigns content metadata in your institution? (Check all that apply.) [External agent(s) on behalf of the institution]
No

You indicated that external agent(s) assign content metadata on behalf of your institution. Who do they work for? (Check all that apply.) [Another court]
No

You indicated that external agent(s) assign content metadata on behalf of your institution. Who do they work for? (Check all that apply.) [Another public institution (e.g. library, Ministry of Justice, public agency)]
No

You indicated that external agent(s) assign content metadata on behalf of your institution. Who do they work for? (Check all that apply.) [Private company]
No

You indicated that external agent(s) assign content metadata on behalf of your institution. Who do they work for? (Check all that apply.) [As freelancer]
No

You indicated that external agent(s) assign content metadata on behalf of your institution. Who do they work for? (Check all that apply.) [Other]

You indicated that external agent(s) assign content metadata on behalf of your institution. Do they do this on a main or on a part-time basis? [Other]

Do you have any experience with automated assignment of content metadata?
No

Do you have any experience with automated assignment of content metadata? [Comment]

Do you record formal and content metadata separately, i.e. in different work steps and/or by different persons? (Check all that apply.) [Yes, in separate work steps]
No

Do you record formal and content metadata separately, i.e. in different work steps and/or by different persons? (Check all that apply.) [Yes, by different persons]
No

Do you record formal and content metadata separately, i.e. in different work steps and/or by different persons? (Check all that apply.) [No]
Yes

Do you record formal and content metadata separately, i.e. in different work steps and/or by different persons? (Check all that apply.) [Other]

Have the persons documenting in your institution completed a law degree? (If some of them have and others have not, please select both answers.) [Yes, they are trained lawyers]
No

Have the persons documenting in your institution completed a law degree? (If some of them have and others have not, please select both answers.) [No, they do not have a law degree]
Yes

Have the persons documenting in your institution completed a law degree? (If some of them have and others have not, please select both answers.) [Other]

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [With higher education degree in ...]
No

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [Comment]

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [Trained in ...]
No

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [Comment]

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [Other]

You indicated that non-lawyers perform documentation activities in your institution. What qualifications do these people have? (Check all that apply.) [Other comment]

You indicated that trained lawyers perform documentation activities in your institution. Are they judges?
N/A

How many persons perform documentation activities in your institution? (Please enter a number.)
0

Are foreign language skills — beyond your official languages — compulsory for documentalists in your institution?
No

Which foreign languages do you require? Please name the languages in the comment field. [1. language]
No

Which foreign languages do you require? Please name the languages in the comment field. [Comment]

Which foreign languages do you require? Please name the languages in the comment field. [2. language]
No

Which foreign languages do you require? Please name the languages in the comment field. [Comment]

Which foreign languages do you require? Please name the languages in the comment field. [3. language]
No

Which foreign languages do you require? Please name the languages in the comment field. [Comment]

Which foreign languages do you require? Please name the languages in the comment field. [4. language]
No

Which foreign languages do you require? Please name the languages in the comment field. [Comment]

What language level referring to the Common European Framework of Reference for Languages (CEFR) do you require for documentalists? [1. language {Dok10a_SQ001comment}]

What language level referring to the Common European Framework of Reference for Languages (CEFR) do you require for documentalists? [2. language {Dok10a_SQ002comment}]

What language level referring to the Common European Framework of Reference for Languages (CEFR) do you require for documentalists? [3. language {Dok10a_SQ003comment}]

What language level referring to the Common European Framework of Reference for Languages (CEFR) do you require for documentalists? [4. language {Dok10a_SQ004comment}]

What language level referring to the Common European Framework of Reference for Languages (CEFR) do you require for documentalists? [4. language {Dok10a_SQ004comment}]

You indicated that external agent(s) perform documentation activities for your institution. Do you award the contract by means of an external call for tenders?
N/A

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

External legal information systems

In your country, do you have one or several external legal information systems?
Yes, several

Please state the name of the system.
Finlex, Suomen Laki, Edilex

What content is provided by the information system? (Check all that apply.) [Judgments and other decisions]
No

What content is provided by the information system? (Check all that apply.) [Advice/recommendations by a Council of State]
No

What content is provided by the information system? (Check all that apply.) [Literature (articles, monographs, commemorative publications ...)]

No

What content is provided by the information system? (Check all that apply.) [Statements or reports (e.g. by associations, national parliaments, etc.)]

No

What content is provided by the information system? (Check all that apply.) [Other]

Is the system provided for a fee or free of charge? [Other]

Who operates the system? [Other]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][I do not know]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Advice/recommendations (Council of State)][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Advice/recommendations (Council of State)][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Advice/recommendations (Council of State)][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Advice/recommendations (Council of State)][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Advice/recommendations (Council of State)][I do not know]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal Articles][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal Articles][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal Articles][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal Articles][Is not provided]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal Articles][I do not know]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Monographs][Yes (always full text)]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Monographs][No, only extracts]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Monographs][Full text against payment]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Monographs][Is not provided]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Monographs][I do not know]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal magazines][Yes (always full text)]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal magazines][No, only extracts]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal magazines][Full text against payment]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal magazines][Is not provided]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal magazines][I do not know]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Commemorative publications][Yes (always full text)]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Commemorative publications][No, only extracts]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Commemorative publications][Full text against payment]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Commemorative publications][Is not provided]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Commemorative publications][I do not know]
Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Compilations][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Compilations][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Compilations][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Compilations][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Compilations][I do not know]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Official journals][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Official journals][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Official journals][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Official journals][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Official journals][I do not know]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Opinions and reports (e.g. from associations, parliaments, ...)][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Opinions and reports (e.g. from associations, parliaments, ...)][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Opinions and reports (e.g. from associations, parliaments, ...)][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Opinions and reports (e.g. from associations, parliaments, ...)][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Opinions and reports (e.g. from associations, parliaments, ...)][I do not know]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal provisions][Yes (always full text)]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal provisions][No, only extracts]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal provisions][Full text against payment]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal provisions][Is not provided]

Does the system provide content in full text? (Multiple selection, please select as appropriate.) [Legal provisions][I do not know]

Does the external legal information system use metadata you assigned? [Other]

Does the system provide for a search function?
N/A

Does the system offer a sorting function for the hits (e.g. by topicality or decision date)?
N/A

Can the institution for which you are responding have a say in the search functions of the external information system?

Can the institution for which you are responding have a say in the search functions of the external information system? [Comment]

Please name the most important legal information systems in your country. (Please enter the name in the comment field.) [1.]
Yes

Please name the most important legal information systems in your country. (Please enter the name in the comment field.)
[Comment]
Finlex

Please name the most important legal information systems in your country. (Please enter the name in the comment field.) [2.]
Yes

Please name the most important legal information systems in your country. (Please enter the name in the comment field.)
[Comment]
Edilex

Please name the most important legal information systems in your country. (Please enter the name in the comment field.) [3.]
Yes

Please name the most important legal information systems in your country. (Please enter the name in the comment field.)
[Comment]
Suomen Laki

Please name the most important legal information systems in your country. (Please enter the name in the comment field.) [4.]
No

Please name the most important legal information systems in your country. (Please enter the name in the comment field.)
[Comment]

Please name the most important legal information systems in your country. (Please enter the name in the comment field.) [5.]
No

Please name the most important legal information systems in your country. (Please enter the name in the comment field.)
[Comment]

Is legal information divided between different information systems (e.g. one system for court rulings, one system for legal magazines and essays/articles)?

Yes

Are the systems subdivided according to jurisdiction or document types?
Other

Are the systems subdivided according to jurisdiction or document types? [Other]
The content varies to some extent.

Which content do the legal information systems provide? (Check all that apply.) [1. {Ext1Mehr01_SQ001comment}][Judgments and other decisions]

1

Which content do the legal information systems provide? (Check all that apply.) [1. {Ext1Mehr01_SQ001comment}][Advice/recommendations by a Council of State]

Which content do the legal information systems provide? (Check all that apply.) [1. {Ext1Mehr01_SQ001comment}][Literature (e.g. legal articles, monographs, commemorative publications)]

Which content do the legal information systems provide? (Check all that apply.) [1. {Ext1Mehr01_SQ001comment}][Statements or reports (e.g. by associations, national parliaments)]
1

Which content do the legal information systems provide? (Check all that apply.) [1. {Ext1Mehr01_SQ001comment}][Does not apply]

Which content do the legal information systems provide? (Check all that apply.) [2. {Ext1Mehr01_SQ002comment}][Judgments and other decisions]
1

Which content do the legal information systems provide? (Check all that apply.) [2. {Ext1Mehr01_SQ002comment}][Advice/recommendations by a Council of State]

Which content do the legal information systems provide? (Check all that apply.) [2. {Ext1Mehr01_SQ002comment}][Literature (e.g. legal articles, monographs, commemorative publications)]
1

Which content do the legal information systems provide? (Check all that apply.) [2. {Ext1Mehr01_SQ002comment}][Statements or reports (e.g. by associations, national parliaments)]
1

Which content do the legal information systems provide? (Check all that apply.) [2. {Ext1Mehr01_SQ002comment}][Does not apply]

Which content do the legal information systems provide? (Check all that apply.) [3. {Ext1Mehr01_SQ003comment}][Judgments and other decisions]
1

Which content do the legal information systems provide? (Check all that apply.) [3. {Ext1Mehr01_SQ003comment}][Advice/recommendations by a Council of State]

Which content do the legal information systems provide? (Check all that apply.) [3. {Ext1Mehr01_SQ003comment}][Literature (e.g. legal articles, monographs, commemorative publications)]
1

Which content do the legal information systems provide? (Check all that apply.) [3. {Ext1Mehr01_SQ003comment}][Statements or reports (e.g. by associations, national parliaments)]
1

Which content do the legal information systems provide? (Check all that apply.) [3. {Ext1Mehr01_SQ003comment}][Does not apply]

Which content do the legal information systems provide? (Check all that apply.) [4. {Ext1Mehr01_SQ004comment}][Judgments and other decisions]

Which content do the legal information systems provide? (Check all that apply.) [4. {Ext1Mehr01_SQ004comment}][Advice/recommendations by a Council of State]

Which content do the legal information systems provide? (Check all that apply.) [4. {Ext1Mehr01_SQ004comment}][Literature (e.g. legal articles, monographs, commemorative publications)]

Which content do the legal information systems provide? (Check all that apply.) [4. {Ext1Mehr01_SQ004comment}][Statements or reports (e.g. by associations, national parliaments)]

Which content do the legal information systems provide? (Check all that apply.) [4. {Ext1Mehr01_SQ004comment}][Does not apply]

Which content do the legal information systems provide? (Check all that apply.) [5. {Ext1Mehr01_SQ005comment}][Judgments and other decisions]

Which content do the legal information systems provide? (Check all that apply.) [5. {Ext1Mehr01_SQ005comment}][Advice/recommendations by a Council of State]

Which content do the legal information systems provide? (Check all that apply.) [5. {Ext1Mehr01_SQ005comment}][Literature (e.g. legal articles, monographs, commemorative publications)]

Which content do the legal information systems provide? (Check all that apply.) [5. {Ext1Mehr01_SQ005comment}][Statements or reports (e.g. by associations, national parliaments)]

Which content do the legal information systems provide? (Check all that apply.) [5. {Ext1Mehr01_SQ005comment}][Does not apply]

Are the systems provided for a fee or free of charge? [1. {Ext1Mehr01_SQ001comment}]

Free of charge

Are the systems provided for a fee or free of charge? [2. {Ext1Mehr01_SQ002comment}]

Both, depending on the chosen subscription or contract

Are the systems provided for a fee or free of charge? [3. {Ext1Mehr01_SQ003comment}]

Fee-based

Are the systems provided for a fee or free of charge? [4. {Ext1Mehr01_SQ004comment}]

Are the systems provided for a fee or free of charge? [5. {Ext1Mehr01_SQ005comment}]

Who operates the systems? [1. {Ext1Mehr01_SQ001comment}]

private operator on behalf of the State

Who operates the systems? [2. {Ext1Mehr01_SQ002comment}]

private supplier (freely active in the market)

Who operates the systems? [3. {Ext1Mehr01_SQ003comment}]

private supplier (freely active in the market)

Who operates the systems? [4. {Ext1Mehr01_SQ004comment}]

Who operates the systems? [5. {Ext1Mehr01_SQ005comment}]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][Yes (always full text)]

1

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.) [Court decisions][No, only extracts]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Court decisions][Full text against payment]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Court decisions][Is not provided]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Court decisions][I do not know]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Yes (always full text)]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][No, only extracts]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Full text against payment]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Is not provided]

1

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][I do not know]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Yes (always full text)]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][No, only extracts]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Full text against payment]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Is not provided]

1

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][I do not know]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Yes (always full text)]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][No, only extracts]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Full text against payment]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Is not provided]

1

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][I do not know]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Yes (always full text)]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][No, only extracts]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Full text against payment]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Is not provided]

1

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][I do not know]

Does the system {Ext1Mehr01_SQ001comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][Yes (always full text)]

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[Commemorative publications][No, only extracts]

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[Commemorative publications][Full text against payment]

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[Commemorative publications][I do not know]

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[Compilations][Yes (always full text)]

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[Compilations][No, only extracts]

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[Compilations][I do not know]

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[Opinions and reports (e.g. from associations, parliaments, ...)][Yes (always full text)]

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[Legal provisions][Yes (always full text)]

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[Opinions and reports (e.g. from associations, parliaments, ...)][Yes (always full text)]

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[Legal provisions][Yes (always full text)]

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Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Court decisions][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Advice/recommendations (Council of State)][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal Articles][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Monographs][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal magazines][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Commemorative publications][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Compilations][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Compilations][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Compilations][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Compilations][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Compilations][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Official journals][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Official journals][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Official journals][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Official journals][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Official journals][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Opinions and reports (e.g. from associations, parliaments, ...)][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Opinions and reports (e.g. from associations, parliaments, ...)][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Opinions and reports (e.g. from associations, parliaments, ...)][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Opinions and reports (e.g. from associations, parliaments, ...)][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Opinions and reports (e.g. from associations, parliaments, ...)][I do not know]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal provisions][Yes (always full text)]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal provisions][No, only extracts]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal provisions][Full text against payment]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal provisions][Is not provided]

Does the system {Ext1Mehr01_SQ005comment} provide content in full text? (Multiple selection, please select as appropriate.)
[Legal provisions][I do not know]

Which search functions do the systems support? [Full text][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Full text][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Full text][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Full text][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Full text][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Full text][All systems support the function.]

Which search functions do the systems support? [Full text][No support]

1

Which search functions do the systems support? [Author][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Author][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Author][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Author][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Author][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Author][All systems support the function.]

Which search functions do the systems support? [Author][No support]
1

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][All systems support the function.]

Which search functions do the systems support? [Title (e.g. of a legal magazine, a legal essay/article)][No support]
1

Which search functions do the systems support? [File reference][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [File reference][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [File reference][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [File reference][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [File reference][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [File reference][All systems support the function.]

Which search functions do the systems support? [File reference][No support]
1

Which search functions do the systems support? [Pendency][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Pendency][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Pendency][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Pendency][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Pendency][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Pendency][All systems support the function.]

Which search functions do the systems support? [Pendency][No support]
1

Which search functions do the systems support? [Date of issue][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Date of issue][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Date of issue][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Date of issue][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Date of issue][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Date of issue][All systems support the function.]

Which search functions do the systems support? [Date of issue][No support]
1

Which search functions do the systems support? [Document reference of the information system][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Document reference of the information system][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Document reference of the information system][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Document reference of the information system][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Document reference of the information system][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Document reference of the information system][All systems support the function.]

Which search functions do the systems support? [Document reference of the information system][No support]
1

Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][All systems support the function.]
Which search functions do the systems support? [Document type (e.g. judgment, legal essay/article)][No support]
1
Which search functions do the systems support? [ECLI (European Case Law Identifier)][1. {Ext1Mehr01_SQ001comment}]
1
Which search functions do the systems support? [ECLI (European Case Law Identifier)][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [ECLI (European Case Law Identifier)][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [ECLI (European Case Law Identifier)][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [ECLI (European Case Law Identifier)][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [ECLI (European Case Law Identifier)][All systems support the function.]
Which search functions do the systems support? [ECLI (European Case Law Identifier)][No support]
Which search functions do the systems support? [Decision date][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Decision date][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Decision date][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Decision date][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [Decision date][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Decision date][All systems support the function.]

Which search functions do the systems support? [Decision date][No support]
1
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][All systems support the function.]
Which search functions do the systems support? [Decision name (e.g. for the ECJ: "Cassis de Dijon")][No support]
Which search functions do the systems support? [Court][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Court][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Court][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Court][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [Court][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Court][All systems support the function.]
Which search functions do the systems support? [Court][No support]
Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][All systems support the function.]

Which search functions do the systems support? [Search within important components of a decision (e.g. headnote, guiding principles)][No support]

Which search functions do the systems support? [Legal norm][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Legal norm][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Legal norm][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Legal norm][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Legal norm][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Legal norm][All systems support the function.]

Which search functions do the systems support? [Legal norm][No support]
1

Which search functions do the systems support? [Subject area][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Subject area][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Subject area][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Subject area][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Subject area][5. {Ext1Mehr01_SQ005comment}]

Which search functions do the systems support? [Subject area][All systems support the function.]

Which search functions do the systems support? [Subject area][No support]
1

Which search functions do the systems support? [Citation of case-law][1. {Ext1Mehr01_SQ001comment}]

Which search functions do the systems support? [Citation of case-law][2. {Ext1Mehr01_SQ002comment}]

Which search functions do the systems support? [Citation of case-law][3. {Ext1Mehr01_SQ003comment}]

Which search functions do the systems support? [Citation of case-law][4. {Ext1Mehr01_SQ004comment}]

Which search functions do the systems support? [Citation of case-law][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Citation of case-law][All systems support the function.]
Which search functions do the systems support? [Citation of case-law][No support]
Which search functions do the systems support? [Time range][1. {Ext1Mehr01_SQ001comment}]
Which search functions do the systems support? [Time range][2. {Ext1Mehr01_SQ002comment}]
Which search functions do the systems support? [Time range][3. {Ext1Mehr01_SQ003comment}]
Which search functions do the systems support? [Time range][4. {Ext1Mehr01_SQ004comment}]
Which search functions do the systems support? [Time range][5. {Ext1Mehr01_SQ005comment}]
Which search functions do the systems support? [Time range][All systems support the function.]
Which search functions do the systems support? [Time range][No support]
Do the legal information systems offer a sorting function for the hits (e.g. by topicality or decision date)? [1. {Ext1Mehr01_SQ001comment}]
No
Do the legal information systems offer a sorting function for the hits (e.g. by topicality or decision date)? [2. {Ext1Mehr01_SQ002comment}]
Yes
Do the legal information systems offer a sorting function for the hits (e.g. by topicality or decision date)? [3. {Ext1Mehr01_SQ003comment}]
Yes
Do the legal information systems offer a sorting function for the hits (e.g. by topicality or decision date)? [4. {Ext1Mehr01_SQ004comment}]
Do the legal information systems offer a sorting function for the hits (e.g. by topicality or decision date)? [5. {Ext1Mehr01_SQ005comment}]
Can the institution for which you are responding have a say in the search functions of the external information systems? [1. {Ext1Mehr01_SQ001comment}]
No
Can the institution for which you are responding have a say in the search functions of the external information systems? [2. {Ext1Mehr01_SQ002comment}]
No
Can the institution for which you are responding have a say in the search functions of the external information systems? [3. {Ext1Mehr01_SQ003comment}]
No
Can the institution for which you are responding have a say in the search functions of the external information systems? [4. {Ext1Mehr01_SQ004comment}]

Can the institution for which you are responding have a say in the search functions of the external information systems? [5. {Ext1Mehr01_SQ005comment}]

The court can influence the search functions in the system {Ext1Mehr01_SQ001comment}. Please explain who has a say and/or in which cases it is used.

The court can influence the search functions in the system {Ext1Mehr01_SQ002comment}. Please explain who has a say and/or in which cases it is used.

The court can influence the search functions in the system {Ext1Mehr01_SQ003comment}. Please explain who has a say and/or in which cases it is used.

The court can influence the search functions in the system {Ext1Mehr01_SQ004comment}. Please explain who has a say and/or in which cases it is used.

The court can influence the search functions in the system {Ext1Mehr01_SQ005comment}. Please explain who has a say and/or in which cases it is used.

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Fragebogen zur Dokumentation von Entscheidungen der ACA-Mitglieder

Survey response 2

Response ID
201

General questions

In which country is your institution located?
Finland

Internal legal information systems

Does your institution offer an internal legal information system?
Yes

Who can use this information system? [All staff members]
No

Who can use this information system? [Judges]
Yes

Who can use this information system? [Academic assistants/assistants to the panels of judges]
No

Who can use this information system? [Library staff]
No

Who can use this information system? [Staff of the documentation unit/department]
No

Who can use this information system? [Administrative staff]
Yes

Who can use this information system? [Other]
Referendaries

What content is made available? (Check all that apply.) [Judgments and other decisions of your institution]
Yes

What content is made available? (Check all that apply.) [Judgments and other decisions of other institutions]
No

What content is made available? (Check all that apply.) [Advice/recommendations by a Council of State]
No

What content is made available? (Check all that apply.) [Literature (e.g. articles, monographs, commemorative publications)]
No

What content is made available? (Check all that apply.) [Statements or reports (e.g. by associations, national parliaments)]
No

What content is made available? (Check all that apply.) [Other]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of your institution][Yes, always in full text]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of your institution][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of your institution][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of your institution][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of your institution][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of other institutions][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of other institutions][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of other institutions][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of other institutions][Is not provided]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Judgments and other decisions of other institutions][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Advice/recommendations (Council of State)][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Advice/recommendations (Council of State)][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Advice/recommendations (Council of State)][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Advice/recommendations (Council of State)][Is not provided]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Advice/recommendations (Council of State)][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal essays/articles][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal essays/articles][Partially in full text]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal essays/articles][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal essays/articles][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal essays/articles][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Monographs][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Monographs][Partially in full text]

1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Monographs][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Monographs][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Monographs][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal magazines][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal magazines][Partially in full text]

1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal magazines][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal magazines][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal magazines][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Commemorative publications][Yes, always in full text]

1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Commemorative publications][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Commemorative publications][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Commemorative publications][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Commemorative publications][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Compilations][Yes, always in full text]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Compilations][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Compilations][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Compilations][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Compilations][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Official journals][Yes, always in full text]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Official journals][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Official journals][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Official journals][Is not provided]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Official journals][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Opinions and reports (e.g. from associations, parliament)][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Opinions and reports (e.g. from associations, parliament)][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Opinions and reports (e.g. from associations, parliament)][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Opinions and reports (e.g. from associations, parliament)][Is not provided]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Opinions and reports (e.g. from associations, parliament)][I do not know]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal provisions][Yes, always in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal provisions][Partially in full text]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal provisions][No, only extracts]

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal provisions][Is not provided]
1

Does the internal information system provide the content in full text? (Please, check all that apply.) [Legal provisions][I do not know]

Are metadata provided to the users?
Yes

Why are no metadata provided?

Does the internal information system provide for a search function?
Yes

Does the search function allow to search for: [Full text]
Yes

Does the search function allow to search for: [Author]
Yes

Does the search function allow to search for: [Title (e.g. of a legal magazine, a legal essay/article)]
Yes

Does the search function allow to search for: [File reference]
Yes

Does the search function allow to search for: [Pendency]
Partially

Does the search function allow to search for: [Date of issue]
Yes

Does the search function allow to search for: [Document reference of the information system]
No

Does the search function allow to search for: [Document type (e.g. judgment, legal essay/article)]
Yes

Does the search function allow to search for: [ECLI (European Case Law Identifier)]

Does the search function allow to search for: [Decision date]
Yes

Does the search function allow to search for: [Decision name (e.g. for the ECJ: "Cassis de Dijon")]

Does the search function allow to search for: [Court]

Does the search function allow to search for: [Search within important components of a decision (e.g. headnote, guiding principles)]

Does the search function allow to search for: [Legal norm]
Partially
Does the search function allow to search for: [Subject area]
Yes
Does the search function allow to search for: [Citation of case-law]
Does the search function allow to search for: [Time range]
Does the information system provide a sorting function (e.g. by actuality/date)?
N/A
Who defines the search function in your institution? Please name the organizational areas or departments involved.
Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Documentation of decisions (judgments and other decisions in court proceedings)

How many decisions does your institution render each year? [Number of decisions]
Yes
How many decisions does your institution render each year? [Comment]
appr. 6 000
How many decisions does your institution render each year? [Not possible to specify a number because]
No
How many decisions does your institution render each year? [Comment]
Do you document all decisions?
No
What is the assessment rate in percent? [The assessment rate is]
Yes
What is the assessment rate in percent? [Comment]
appr. 5 %
What is the assessment rate in percent? [Not possible to specify because]
No
What is the assessment rate in percent? [Comment]
What is the assessment rate in percent? [Other]
What is the assessment rate in percent? [Other comment]
Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][Documentalist independently (e.g. librarian)]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][Head of documentation unit/ department]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][Court panel/ judge]
1

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][President/ board]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][Head of administration]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][High/ supreme courts together]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][One high/ supreme court]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For judgments][Other external specifications]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][Documentalist independently (e.g. librarian)]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][Head of documentation unit/ department]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][Court panel/ judge]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][President/ board]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][Head of administration]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][High/ supreme courts together]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][One high/ supreme court]

Who makes the selection, which decisions are documented? (Please check all that apply.) [For decisions that are not judgments][Other external specifications]

Please name the court that makes the selection.

You indicated that there are external specifications. Please explain who creates these specifications. [For judgments]
No

You indicated that there are external specifications. Please explain who creates these specifications. [Comment]

You indicated that there are external specifications. Please explain who creates these specifications. [For decisions that are not judgments]

No

You indicated that there are external specifications. Please explain who creates these specifications. [Comment]

You indicated that there are external specifications. Please explain who creates these specifications. [Other]

You indicated that there are external specifications. Please explain who creates these specifications. [Other comment]

Which decisions are published and / or documented? [Decisions terminating proceedings in a contentious case][Scale 1]

Only a selection

Which decisions are published and / or documented? [Decisions terminating proceedings in a contentious case][Scale 2]

None

Which decisions are published and / or documented? [Final decisions in non-contested proceedings (e.g. due to settlement of dispute, withdrawal of action)][Scale 1]

Only a selection

Which decisions are published and / or documented? [Final decisions in non-contested proceedings (e.g. due to settlement of dispute, withdrawal of action)][Scale 2]

None

Which decisions are published and / or documented? [Decisions suspending the proceedings and transferring them to a higher instance court (e.g. submissions to higher national courts, preliminary proceedings before the ECJ, submissions to other higher international courts)][Scale 1]

Only a selection

Which decisions are published and / or documented? [Decisions suspending the proceedings and transferring them to a higher instance court (e.g. submissions to higher national courts, preliminary proceedings before the ECJ, submissions to other higher international courts)][Scale 2]

None

Which decisions are published and / or documented? [Procedural decisions (e.g. separation or conjunction of proceedings, decisions on evidence or postponement, decisions on refusal of legal aid, decisions on summons)][Scale 1]

Only a selection

Which decisions are published and / or documented? [Procedural decisions (e.g. separation or conjunction of proceedings, decisions on evidence or postponement, decisions on refusal of legal aid, decisions on summons)][Scale 2]

None

Which decisions are published and / or documented? [Cost decisions][Scale 1]

Only a selection

Which decisions are published and / or documented? [Cost decisions][Scale 2]

None

Which decisions are published and / or documented? [Decisions on the value in dispute][Scale 1]

Only a selection

Which decisions are published and / or documented? [Decisions on the value in dispute][Scale 2]

None

Which decisions are published and / or documented? [Court settlements][Scale 1]

None

Which decisions are published and / or documented? [Dismissals][Scale 1]

None

Which decisions are published and / or documented? [Termination of the proceedings][Scale 1]

None

If a decision has not been documented immediately after promulgation, can it be documented retrospectively?
No

What are the reasons for a decision to be retrospectively documented and published? Please explain.

If a decision already published is amended or corrected, will this be indicated where the decision was published (e.g. on the website of the court or in the legal information system)?
No

If a decision already published is amended or corrected, will this be indicated where the decision was published (e.g. on the website of the court or in the legal information system)? [Other]

Do you document decisions rendered by other institutions?
No

Please indicate whose decisions you document. (Please check all that apply.) [National courts of instance]
No

Please indicate whose decisions you document. (Please check all that apply.) [Other national supreme courts]
No

Please indicate whose decisions you document. (Please check all that apply.) [International supreme courts]
No

Please indicate whose decisions you document. (Please check all that apply.) [Court of Justice of the European Union with reference to administrative law]
No

Please indicate whose decisions you document. (Please check all that apply.) [General Court of the European Union with reference to administrative law]
No

Please indicate whose decisions you document. (Please check all that apply.) [European Court of Human Rights with reference to administrative law]
No

Please indicate whose decisions you document. (Please check all that apply.) [Other]

Please name the national supreme courts whose decisions are documented.

Decisions of other international supreme courts are documented? In which language are these decisions written? (Please name the languages.)

Where are the decisions of your institution published? (Please check all that apply.) [Institution's homepage]
Yes

Where are the decisions of your institution published? (Please check all that apply.) [Internal information system/database]
Yes

Where are the decisions of your institution published? (Please check all that apply.) [External legal information system/database - fee-based]
Yes

Where are the decisions of your institution published? (Please check all that apply.) [External legal information system/database - free of charge]
Yes

Where are the decisions of your institution published? (Please check all that apply.) [External legal information system/database - fee-based and free of charge]
Yes

Where are the decisions of your institution published? (Please check all that apply.) [Legal journal]
Yes
Where are the decisions of your institution published? (Please check all that apply.) [Collection of legal decisions]
No
Where are the decisions of your institution published? (Please check all that apply.) [Official journal]
No
Where are the decisions of your institution published? (Please check all that apply.) [Other]
Do you assign an ECLI to decisions of your institution?
Yes
How do you document your national decisions? (Please check all that apply.) [We assign keywords.]
Yes
How do you document your national decisions? (Please check all that apply.) [We refer actively to other content (not merely judgments) in the respective database.]
No
How do you document your national decisions? (Please check all that apply.) [We award a headline for decisions.]
No
How do you document your national decisions? (Please check all that apply.) [We write a headnote (a brief summary of a particular point of law is added to the text of the court decision).]
Yes
How do you document your national decisions? (Please check all that apply.) [We provide a summary or abstract of the decision.]
Yes
How do you document your national decisions? (Please check all that apply.) [We cite national provisions referred to in the decision.]
Yes
How do you document your national decisions? (Please check all that apply.) [We cite national and european provisions referred to in the decision.]
Yes
How do you document your national decisions? (Please check all that apply.) [We cite also older versions of legal provisions referred to in the decision.]
Yes
How do you document your national decisions? (Please check all that apply.) [We document case law referred to in the decision.]
Yes
How do you document your national decisions? (Please check all that apply.) [We record when and where the decision is cited.]
No
How do you document your national decisions? (Please check all that apply.) [We set direct links within the decision (e.g. links in the headnote to relevant paragraphs, links from footnotes to relevant recitals, etc.)]
No
How do you document your national decisions? (Please check all that apply.) [Other]
Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, our own thesaurus]
No
Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use Eurovoc]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use a keyword index or a list of controlled terms.]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No, but we extract keywords from the text]
Yes

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Other]

Do you cite the legal provisions of the decision manually or automatically?
Manually

Who sets the rules on documentation and recording? (Please check all that apply.) [The documentalist]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [All documentalists of the documentation unit/department together]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The head of the documentation unit/department]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [A central body within your institution]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [A central body outside your institution]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The external agent]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The operator of the information system where the decision will be uploaded]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The Highest Court]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The Ministry of Justice]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [Other]

How is the central body in your institution composed?

How is the central body outside your institution composed?

Are there common rules for your supreme/highest courts according to which decisions are documented? (Please check all that apply.) [Yes, we have a set of written guidelines, which all supreme/highest courts follow and modify, if necessary]
No

Are there common rules for your supreme/highest courts according to which decisions are documented? (Please check all that apply.) [Yes, we meet with our colleagues from other documentation units/departments in other supreme/highest courts regularly]
No

Are there common rules for your supreme/highest courts according to which decisions are documented? (Please check all that apply.) [Yes, we use an internet forum to discuss documentation issues with our colleagues from other supreme/highest courts]
No

Are there common rules for your supreme/highest courts according to which decisions are documented? (Please check all that apply.) [No]
Yes

Are there common rules for your supreme/highest courts according to which decisions are documented? (Please check all that apply.) [Other]

Do you consult with the courts of instance regarding the documentation of decisions? (Please check all that apply.) [Yes, we have a set of written guidelines, which all courts follow and modify, if necessary]
No

Do you consult with the courts of instance regarding the documentation of decisions? (Please check all that apply.) [Yes, we meet with our colleagues from other documentation units/departments in other courts regularly]
No

Do you consult with the courts of instance regarding the documentation of decisions? (Please check all that apply.) [Yes, we use an internet forum to discuss documentation issues with our colleagues from other courts]
No

Do you consult with the courts of instance regarding the documentation of decisions? (Please check all that apply.) [No]
Yes

Do you consult with the courts of instance regarding the documentation of decisions? (Please check all that apply.) [Other]

You indicated that you work together with external agents. Do the documentation rules also apply to the external agents who enter metadata on behalf of your institution?
N/A

Which specifications/guidelines do you give to the external agents for the documentation?

Do you check the work of the external agents internally with your own staff? [Other]

Are documented decisions also translated?

Are documented decisions also translated? [Comment]
The summaries are always published in both national languages (Finnish and Swedish). A small and select number is translated into english

What languages are the decisions translated into? [English]
Yes

What languages are the decisions translated into? [French]
No

What languages are the decisions translated into? [Other]

Is a terminology database used for the translation?
No

Was this terminology database developed in-house or adopted by a foreign institution?

Was this terminology database developed in-house or adopted by a foreign institution? [Comment]

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Documentation of advice/recommendations of a Council of State

How many statements (advice/recommendations/other) does your institution provide each year? [Number of statements]

No

How many statements (advice/recommendations/other) does your institution provide each year? [Comment]

How many statements (advice/recommendations/other) does your institution provide each year? [Not possible to specify a number because]

No

How many statements (advice/recommendations/other) does your institution provide each year? [Comment]

Do you document all statements?

N/A

Who makes the selection? (Please check all that apply.) [The documentalist]

No

Who makes the selection? (Please check all that apply.) [Management of the documentation department/unit]

No

Who makes the selection? (Please check all that apply.) [Determined by judicial panels/judges]

No

Who makes the selection? (Please check all that apply.) [The external agent]

No

Who makes the selection? (Please check all that apply.) [The operator of the information system where the opinion/recommendation is uploaded]

No

Who makes the selection? (Please check all that apply.) [A central body within the institution]

No

Who makes the selection? (Please check all that apply.) [A central body outside the institution]

No

Who makes the selection? (Please check all that apply.) [The Highest Court]

No

Who makes the selection? (Please check all that apply.) [The Ministry of Justice]

No

Who makes the selection? (Please check all that apply.) [Other]

How is the central body in your institution composed?

How is the central body outside the institution composed?

What are the selection criteria? Please explain what is not documented and why not.

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [The assessment rate is]
No

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [Comment]

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [Not possible to specify because]
No

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [Comment]

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [Other]

What is the assessment rate (ratio of documented advice/recommendations to all advice/recommendations) in percent? [Other comment]

Do you document advice/recommendations from other institutions?

Do you document advice/recommendations from other institutions? [Comment]

Where do you publish the advice/recommendations of your institution? [Institution's homepage]
No

Where do you publish the advice/recommendations of your institution? [Internal information system]
No

Where do you publish the advice/recommendations of your institution? [External legal information system/database - fee-based]
No

Where do you publish the advice/recommendations of your institution? [External legal information system/database - free of charge]
No

Where do you publish the advice/recommendations of your institution? [External legal information system/database - fee-based and free of charge]
No

Where do you publish the advice/recommendations of your institution? [Legal journal]
No

Where do you publish the advice/recommendations of your institution? [Official journal]
No

Where do you publish the advice/recommendations of your institution? [Other]

How do you document advice/recommendations? (Please check all that apply.) [We assign keywords.]
No

How do you document advice/recommendations? (Please check all that apply.) [We refer actively to other content (not only advice/recommendations) in the respective database.]
No

How do you document advice/recommendations? (Please check all that apply.) [We award a headline.]
No

How do you document advice/recommendations? (Please check all that apply.) [We write a headnote (a brief summary of a particular point of law is added to the text of the advice/recommendation).]

No

How do you document advice/recommendations? (Please check all that apply.) [We provide a summary of the advice/recommendation.]

No

How do you document advice/recommendations? (Please check all that apply.) [We cite national provisions referred to in the advice/recommendation.]

No

How do you document advice/recommendations? (Please check all that apply.) [We cite national and european provisions referred to in the advice/recommendation.]

No

How do you document advice/recommendations? (Please check all that apply.) [We cite also older versions of legal provisions referred to the advice/recommendation.]

No

How do you document advice/recommendations? (Please check all that apply.) [We document case law referred to in the advice/recommendation.]

No

How do you document advice/recommendations? (Please check all that apply.) [We record when and where the advice/recommendation is cited.]

No

How do you document advice/recommendations? (Please check all that apply.) [We set direct links within the advice/recommendation (e.g. links in the headnote to relevant paragraphs, links from footnotes to relevant recitals, etc.)]

No

How do you document advice/recommendations? (Please check all that apply.) [Other]

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, our own thesaurus]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, Eurovoc]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use a keyword index or a list of controlled terms.]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No, but we extract keywords from the text]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Other]

Who sets the rules on documentation and recording? [The documentalist]

No

Who sets the rules on documentation and recording? [All documentalist of the documentation unit/department together]

No

Who sets the rules on documentation and recording? [The head of the documentation unit/department]

No

Who sets the rules on documentation and recording? [A central body within your institution]
No

Who sets the rules on documentation and recording? [A central body outside your institution]
No

Who sets the rules on documentation and recording? [The external agent]
No

Who sets the rules on documentation and recording? [The operator of the legal information system where the advice/recommendation will be uploaded]
No

Who sets the rules on documentation and recording? [The Highest Court]
No

Who sets the rules on documentation and recording? [The Ministry of Justice]
No

Who sets the rules on documentation and recording? [Other]

What is the composition of the central body in your institution?

How is the central body outside your institution composed?

Do the documentation rules also apply to external agents who enter metadata on behalf of your institution?
N/A

Which specifications/guidelines do you give to the external agents for the documentation?

Are documented advice/recommandations also translated?

Are documented advice/recommandations also translated? [Comment]

What languages are the advice/recommendations translated into? [English]
No

What languages are the advice/recommendations translated into? [French]
No

What languages are the advice/recommendations translated into? [Other]

Is a terminology database used for the translation?
N/A

Do you use the same terminology database for the translation of advice/recommendations as for decisions?

Do you use the same terminology database for the translation of advice/recommendations as for decisions? [Comment]

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Documentation of legal literature (articles, monographs, commemorative publications, etc.)

Do you document literature on administrative law?
N/A
Who makes the selection? (Please check all that apply.)
Other
Who makes the selection? (Please check all that apply.) [Other]
Librarian and recommendations/requests by judges
What are the selection criteria? Please explain what is not documented and why not.
Where will the literature that your institution documents be published? [Institution's homepage]
No
Where will the literature that your institution documents be published? [Internal information system/database]
Yes
Where will the literature that your institution documents be published? [External legal information system/database - fee-based]
No
Where will the literature that your institution documents be published? [External legal information system/database - free of charge]
No
Where will the literature that your institution documents be published? [External legal information system/database - fee-based and free of charge]
No
Where will the literature that your institution documents be published? [Internal library catalogue]
Yes
Where will the literature that your institution documents be published? [External library catalogue]
No
Where will the literature that your institution documents be published? [Legal journal]
No
Where will the literature that your institution documents be published? [Other]
How do you document literature? [We assign keywords.]
Yes
How do you document literature? [We refer actively to other content (not merely essays/articles) in the respective database.]
Yes
How do you document literature? [We provide a summary or abstract of the piece of literature.]
Yes
How do you document literature? [We cite national provisions referred to.]
Yes
How do you document literature? [We cite national and european provisions referred to.]
Yes
How do you document literature? [We cite also older versions of legal provisions referred to.]
Yes

How do you document literature? [We document case law referred to.]
No

How do you document literature? [We record when and where the piece of literature is cited.]
No

How do you document literature? [We set direct links within the piece of literature (e.g. links in the headnote to relevant paragraphs, links from footnotes to relevant recitals)]
Yes

How do you document literature? [Other]

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, our own thesaurus]
Yes

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, Eurovoc]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use a keyword index or a list of controlled terms.]
Yes

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No, but we extract keywords from the text]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No]
No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Other]

Do you cite the legal provisions of the decision manually or automatically?
Manually

Who sets the rules on documentation and recording? (Please check all that apply.) [The documentalist]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [All documentalists of the documentation unit/department together]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The head of the documentation unit/department]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The external agent]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [The operator of the legal information system where the piece of literature will be uploaded]
No

Who sets the rules on documentation and recording? (Please check all that apply.) [Other]
Librarian

You indicated that you work together with external agents. Do the documentation rules also apply to the external agents who enter metadata on behalf of your institution?
N/A

Which specifications/guidelines do you give to the external agents for the documentation?

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Documentation of Other

Do you document all other materials with reference to administrative law?

No

What other materials do you document? Please explain on the basis of examples.

Who makes the selection? [The documentalist]

No

Who makes the selection? [The head of the documentation unit/department]

No

Who makes the selection? [External agent]

No

Who makes the selection? [The operator of the legal information system where the material will be uploaded]

No

Who makes the selection? [A central body within your institution]

No

Who makes the selection? [A central body outside your institution]

No

Who makes the selection? [The Highest Court]

No

Who makes the selection? [The Ministry of Justice]

No

Who makes the selection? [Other]

How is the central body in your institution composed?

What is the composition of the committee outside the institution?

What are the selection criteria? Please explain what is not documented and why not.

How do you document changes to material that has already been published?

Where will the other materials that your institution documents be published? (Please check all that apply.) [Institution's homepage]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [Internal information system/database]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [External legal information system/database - fee-based]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [External legal information system/database - free of charge]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [External legal information system/database - fee-based and free of charge]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [Legal journal]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [Internal library catalogue]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [External library catalogue]

No

Where will the other materials that your institution documents be published? (Please check all that apply.) [Other]

How do you document other materials? (Please check all that apply.) [We assign keywords.]

No

How do you document other materials? (Please check all that apply.) [We refer actively to other content in the respective database which is cited in the documented material.]

No

How do you document other materials? (Please check all that apply.) [We provide a summary or abstract of the documented material.]

No

How do you document other materials? (Please check all that apply.) [We cite national provisions referred to in the other material.]

No

How do you document other materials? (Please check all that apply.) [We cite national and european provisions referred to in the other material.]

No

How do you document other materials? (Please check all that apply.) [We cite also older versions of legal provisions referred to in the other material.]

No

How do you document other materials? (Please check all that apply.) [We document case law referred to in the other material.]

No

How do you document other materials? (Please check all that apply.) [We record when and where the other material is cited.]

No

How do you document other materials? (Please check all that apply.) [We set direct links within the document (e.g. links in the headnote to relevant paragraphs, links from footnotes to relevant recitals, etc.)]

No

How do you document other materials? (Please check all that apply.) [Other]

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, our own thesaurus]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use Eurovoc]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Yes, we use a keyword index or a list of controlled terms.]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No, but we extract keywords from the text]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [No]

No

Do you use a thesaurus or an index with controlled vocabulary to assign keywords? (Please check all that apply.) [Other]

Who sets the rules on documentation and recording? (Please check all that apply.) [The documentalist]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [All documentalists of the documentation unit/department together]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [The head of the documentation unit/department]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [The external agent]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [The operator of the legal information system where the decision will be uploaded]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [A central body within your institution]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [A central body outside your institution]

No

Who sets the rules on documentation and recording? (Please check all that apply.) [Other]

How is the central body in your institution composed?

How is the central body outside your institution composed?

You indicated that you work together with external agents. Do the documentation rules also apply to the external agents who enter metadata on behalf of your institution?

N/A

Which specifications/guidelines do you give to the external agents for the documentation?

Do you check the work of the external agents internally with your own staff? [Other]

Do you have any comments on this block of questions or would you like to explain one of the answers in more detail?

Judicial cooperation

How could the ECJ assist ACA member courts in the further dissemination of ECJ rulings and important national case law in national legal information systems (e.g. labelling of key decisions)?

Which information could an ACA member court provide to the ECJ in order to assist with the publication of decisions in the Judicial Network of the European Union (JNEU)?

Can you imagine that ACA member courts assign uniform metadata according to ECLI 2.0 standards in the future?
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Abstract]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Case number]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Contributor (not party, judge or other professionals - can be used if no distinction can be made)]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Coverage (Country or territory in which the court is seated)]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Creator (name of the rendering court)]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Date of judgment]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Date of deposit]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Description (descriptive elements, be it in the form of keywords or headnotes)]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Division (name of the chamber or division within the court that rendered the decision)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Global alias (this can be any 'nickname', 'common name' 'style of cause' or 'case name' that is used within the legal community to refer to a court decision)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Importance level (low, medium, high - this is a lowest common denominator for any kind of (legal) importance classification)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [The ECLI identifier [Contains both the colon variant (in the preferred casing) and the slash variant (lowercased, as a relative URI)]]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Judge]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Neutral citation (in some (common law) countries a 'neutral citation' is used for vendor and medium neutral identification of a court decision, e.g. <https://libanswers.liverpool.ac.uk/faq/49340>)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Official Language]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Party]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Preferred Form (of ECLI - uppercase, lowercase, mixedcase)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [ProfNonJudge (involved professionals, other than judges)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Reference]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Replaced by (is used for specific situations only - another decision)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Replaces (the replaced decision)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Fixed alias (This contains the absolute URI work identifier at http(s)://ecli.eu.)]
No

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Subject]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Title]
Yes

Which metadata listed in ECLI 2.0 would you assign to judgments and to decisions that are not judgments? [Type of document (type of decision)]
Yes

In your opinion, what is the reason against ACA member courts assigning uniform metadata according to ECLI 2.0?

What common documentation rules could you envisage that ACA member courts could agree on, for example with regard to the publication of decisions on the European e-Justice Portal? [Cooperation in the assignment of content metadata of documents (e.g. use a common thesaurus)]
No

What common documentation rules could you envisage that ACA member courts could agree on, for example with regard to the publication of decisions on the European e-Justice Portal? [Cooperation on translations (e.g. use a common database for terminology)]
No

What common documentation rules could you envisage that ACA member courts could agree on, for example with regard to the publication of decisions on the European e-Justice Portal? [Other]

Please give examples of common rules for the assignment of content metadata (e.g. common thesaurus, common subject areas)

JuriFast

According to which criteria do you currently publish decisions of your institution in JuriFast? (Please check all that apply.) [We upload references for a preliminary ruling.]
No

According to which criteria do you currently publish decisions of your institution in JuriFast? (Please check all that apply.) [We upload national decisions following preliminary rulings of the ECJ.]
Yes

According to which criteria do you currently publish decisions of your institution in JuriFast? (Please check all that apply.) [We upload purely national decisions of relevance to other members of the EU.]
Yes

According to which criteria do you currently publish decisions of your institution in JuriFast? (Please check all that apply.) [Other]

Does your institution actively promote JuriFast within and outside the institution?
Yes

Where and how do you actively promote JuriFast?

Which improvements would you like to see implemented? (Please check all that apply.) [Develop topics of particular interest as selection criteria for JuriFast (e.g. data communication, technology & law, ACA seminars)]
Yes

Which improvements would you like to see implemented? (Please check all that apply.) [Revise the document indicating how to write a JuriFast summary]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Provide an explanatory video for those who draft the summaries.]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Delete decisions that are too old]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Provide an indication that case law has changed in the meantime]
Yes

Which improvements would you like to see implemented? (Please check all that apply.) [Provide a link to an automatic translation application to translate the judgment in its entirety]
Yes

Which improvements would you like to see implemented? (Please check all that apply.) [Introduce a minimum number of decisions per year to be introduced per ACA Europe Member Court]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Implement a simplified search function alongside the current search functions]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Add “national number of the decision” as an additional search criterion.]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Improve interconnection with other databases (JuriFast, Dec.Nat., JNEU)]
Yes

Which improvements would you like to see implemented? (Please check all that apply.) [Create a mobile application for JuriFast]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Create FAQ for JuriFast users]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Create a webinar for JuriFast users]
No

Which improvements would you like to see implemented? (Please check all that apply.) [Publish JuriFast banners on the websites of various national and international associations]

No

Which improvements would you like to see implemented? (Please check all that apply.) [Other]

You have selected: Revise the document indicating how to write a JuriFast summary – please explain, which improvements you suggest

You have selected: Implement a simplified search function. Please indicate, which criteria you find necessary for a simplified search.

You have selected: Improve interconnection with other databases. Please explain how ...

You have selected: Publish JuriFast banners on various Websites. Which websites would you suggest?

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Add the possibility to save a draft of the entered data]

No

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Add the possibility to sort by case number when setting and updating national decisions]

No

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Check the consistency of languages (to avoid unexpected switch to French)]

No

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Increase session time to avoid disconnections]

No

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Use only national flags (and not the EU flag)]

No

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Improve the quality of links with EUR-Lex]

Yes

Do you see any ways to improve and facilitate data input for those who upload decisions to Jurifast? (Please check all that apply.) [Other]

Should the limit of 300 words for summaries in JuriFast be maintained?

Yes

Should the limit of 300 words for summaries in JuriFast be maintained? [Comment]

Should contact and meetings with and between contact persons of JuriFast in ACA member courts be increased?

Should contact and meetings with and between contact persons of JuriFast in ACA member courts be increased? [Comment]

How many meetings do you find necessary? [Other]

JNEU - Judicial Network of the European Union

To what extent do the judges of your institution use JNEU?
Weekly
Is the user interface sufficiently user-friendly?
Yes
Is the user interface sufficiently user-friendly? [Comment]
Please rate on a scale from 1 (very satisfied) to 10 (very dissatisfied) how satisfied you are with the following JNEU features. [Subject areas]
7
Please rate on a scale from 1 (very satisfied) to 10 (very dissatisfied) how satisfied you are with the following JNEU features. [List by courts]
7
Please rate on a scale from 1 (very satisfied) to 10 (very dissatisfied) how satisfied you are with the following JNEU features. [Text search]
7
Please rate on a scale from 1 (very satisfied) to 10 (very dissatisfied) how satisfied you are with the following JNEU features. [Advanced search]
7
In your opinion, how could the operation and usability of JNEU be improved? [Classification by subject areas]
No
In your opinion, how could the operation and usability of JNEU be improved? [Comment]
In your opinion, how could the operation and usability of JNEU be improved? [Classification by courts]
No
In your opinion, how could the operation and usability of JNEU be improved? [Comment]
In your opinion, how could the operation and usability of JNEU be improved? [Text search]
No
In your opinion, how could the operation and usability of JNEU be improved? [Comment]
In your opinion, how could the operation and usability of JNEU be improved? [Advanced search]
No
In your opinion, how could the operation and usability of JNEU be improved? [Comment]
In your opinion, how could the operation and usability of JNEU be improved? [Other]
In your opinion, how could the operation and usability of JNEU be improved? [Other comment]
Should it be possible to save a search request in the future?
N/A

In your institution, is content from JNEU directly channeled to the practitioners (e.g. judges) or is it processed separately before being channeled to them?

Released without changes

In your institution, is content from JNEU directly channeled to the practitioners (e.g. judges) or is it processed separately before being channeled to them? [Other]

How does your institution provide access to JNEU? [Link on the intranet]

No

How does your institution provide access to JNEU? [Login via JNEU administrator and then via JNEU login page]

Yes

How does your institution provide access to JNEU? [Other]